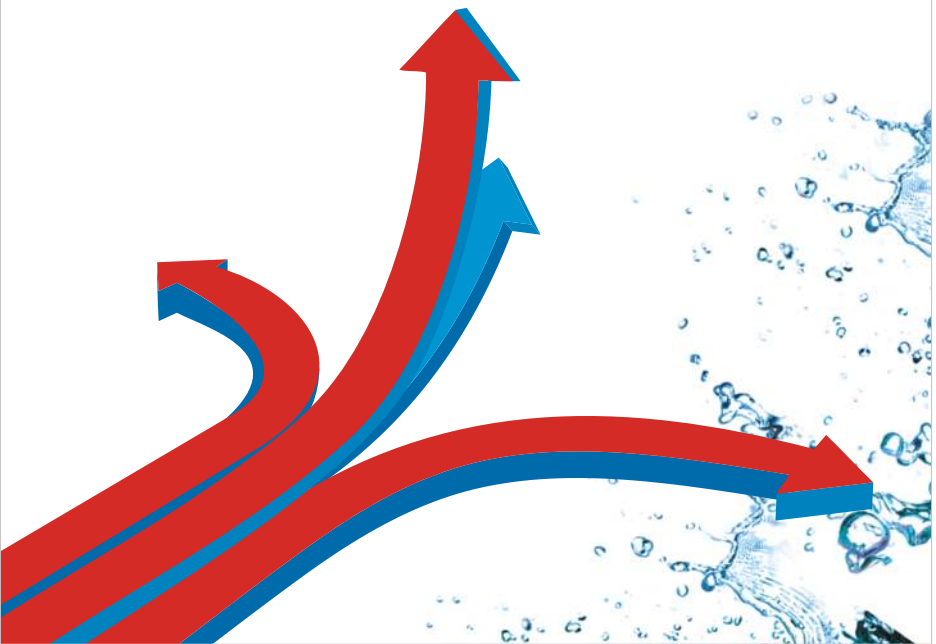


ACCOUNTING SOLUTIONS. YOUR WAY.



CUSTOMER-FOCUSED FLEXIBILITY & ADAPTABILITY

We're a leading provider of BPO services and we're based in Mumbai, India, a globally renowned offshore hub. We take pride on our ability to work out solutions from the customers' perspective rather than thrust them down mindlessly.

We provide complete outsourced book-keeping and controller services to small and medium-sized businesses and CPA Firms. By combining the experience of skilled accounting personnel, the best accounting software and our web-based document transfer system we help you cut your operational cost and increase efficiency.

- We understand the benefits and dynamics of third party relationships
- We maintain a cultural, operational, administrative and environmentally conducive work atmosphere
- We design and deliver client-specific tailored and customized solutions
- We have an open-door policy with vertical and horizontal support across departments
- We continuously upgrade our technology, training and study of market trends
- We guarantee reduced Turn Around Time to our clients
- Our complete redundancy backup guarantees uptime and access to monitor and gauge service excellence
- Overall we ensure reduced operational, administrative and technological expenses for cost effective solutions



BALANCING YOUR BOOKS SEAMLESSLY

Accounting Softwares

- Quickbooks
- Peach tree
- Sage
- Microsoft Accounting 2008
- Quicken

Book-keeping Services

Daily

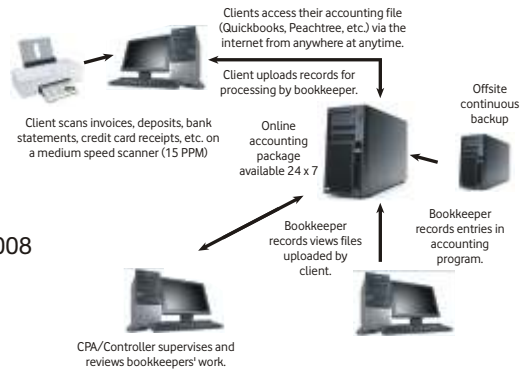
- Accounts payable records maintenance
- Accounts receivable records maintenance
- Merchant account receipts and daily bank deposits
- Emergency issue manual checks processing
- Vendor invoices processing into accounts payable
- Sales invoices recorded from documents provided by client
- Debit card transactions record

Monthly

- Month-end adjusting and closing journal entries
- Bank account reconciliation
- Preparation of sales tax return
- Record of individual credit card purchase transaction
- Credit card reconciliation

Financial Reporting

- Profit & Loss statement - Monthly • Profit & Loss statement - Yearly
- Balance Sheet • Statement of Cash Flow • General Ledger
- Accounts Receivable Aging • Accounts Payable Aging
- Bank Reconciliation • Sales Tax Reporting • Credit Card Reconciliation
- Budgeting • Ratio Analysis • Custom Reports • Departmental Reporting
- Job Profitability

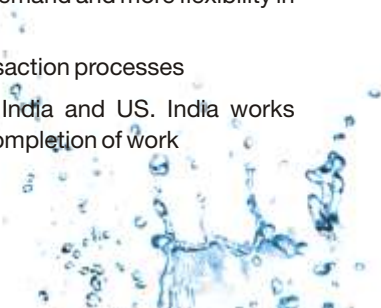


FULL SERVICE FINANCE & ACCOUNTING SERVICES

We flexibly deliver customized solutions that range in complexity from individual transaction-based functions to full service finance and accounting.

- Financial Reporting – General Accounting, Consolidation and Management Reporting, Intercompany Allocations, Activity Based Costing, Reconciliations, Project Accounting, Tax Compliance
- Corporate Returns, Partnership Returns, State and Local Returns, Expatriate Returns, International Tax Forms, Work Paper Preparation
- Order to Cash – Order Management, Billing, Accounts Receivables (AR), Cash Receipts and Application, Credit and Collections, Bank Reconciliations
- Faster Close, Going Offshore, Centralization Planning, SOX Compliance, Corporate Dashboards, Workflow Solutions, Business Valuations
- Purchase to Payment – Purchase Order Management, Vendor Management, Cash Disbursement, Bank Reconciliations, Contract Administration, Cost Accounting, Fixed Assets
- Hire to Retire – Payroll, Benefits Administration, Employee Data Administration, Pension Accounting, Travel and Expense Compliance
- Compliance and Control – Cash Management, Treasury, Budgeting, Forecasting, Regulatory Reporting, Risk Management

Advantages of Outsourcing Accounting Services

- Cost savings up to 50%
 - Easy management of seasonal increases in work-load
 - Focus on high end activities by releasing time from routine activities
 - Resource management in sync with demand and more flexibility in staffing
 - Shorter project delivery times for transaction processes
 - Favorable time difference between India and US. India works when the US sleeps enabling faster completion of work
- 

INFRASTRUCTURE

Our technological infrastructure consists of hardware made by the best global brands. It helps us sustain our high quality standards.

- 200 seats operating 24x7x365
- Multiple Telecom connectivity VC-IPLC links from Major Service Providers
- 10mbps Dedicated Internet Link On Fiber with Redundancy
- High End IBM Servers for Databases, Email and other applications
- Network Operations Center with fully Equipped Server Rooms
- Secured VPN Device for Data encryption
- Dedicated FTP servers for remote uploads
- Dedicated web portals for client reports and online monitoring
- Dedicated Local FAX No. for Clients
- UPS with 20 Min Back-up with Generator
- Contracted SLA'S of 99% Uptime with all service providers

Servers



X346 Servers With Dual Power Supply And RAID 5

Desktops



Pentium Dual Core Desktop With 512MB RAM

Firewall/VPN



CR 100i

Layer 2/3 Switches



AT- 8326 /AT- 9748 TS/XP

Backup Solution



With DLT 3 Automatic Tape Loader





Contact Us

Corporate Office & Delivery Center
Mehra Centre, Plot 5/43
Marwah Estate, Saki Vihar Road,
Saki Naka, Andheri (East)
Mumbai – 400 072. INDIA
Phone: +91 22 40481000
E-Mail: info@kasyapiserve.com

US Office

55, Riverwalk Place,
Suite 518,
West New York,
NJ, 07093.
Phone: +1 201 210 8864
E-Mail: usa@kasyapiserve.com
Web : www.kasyapiserve.com